

CANDIDATE INFORMATION BULLETIN

All applicants must apply to and received approval from the NJ Board prior to scheduling with PCS for an examination. The New Jersey board applications and subsequent documents forms and deadlines may be found at: <http://www.njconsumeraffairs.gov/pels/pelsfees.htm>

PE-STRUCTURAL (16 HOUR) EXAMINATION: The 16 hour Structural Examinations (Vertical and Lateral) are no longer offered in the state of New Jersey.

2016 EXAMINATION DATES are:

PE/PS/State: April 15

PE/PS/State: October 28

NCEES REGISTRATION begins June 22, 2015 through September 1, 2016 3pm EST for the October 2016 examination.

Please visit the NCEES web site, www.ncees.org, for the most up-to-date information regarding calculators. Only the models on the [NCEES-approved list](#) may be used at the examination. All other models are prohibited in the exam room. The NCEES website also has information regarding examination content.

INTRODUCTION

The New Jersey State Board of Professional Engineers and Land Surveyors have engaged Professional Credential Services (PCS), for examination registration processing, examination administration, and score reporting. Please read the following information carefully before completing the internet registration for the examination. All correspondence and questions regarding the examination should be directed to the New Jersey Coordinator at Professional Credential Services. All correspondence and questions related to eligibility and licensure should be directed to the New Jersey State Board of Professional Engineers and Land Surveyors.

REGISTRATION & SCHEDULING INFORMATION:

All candidates must first have approval from the New Jersey State Board and are strongly encouraged to schedule on-line afterward. **First-Time Candidates must apply with the NJ Board for approval before scheduling for the examination.**

All applicants must be approved by the [New Jersey Board](#). First-time applicants must contact the [New Jersey Board](#) for application information and deadlines for applications to be received. Candidates will not be eligible for the examination without first applying to and receiving approval from the Board. All applicants who have already applied to and received approval from the Board; or candidates who wish to re-schedule for an examination for which they have already been deemed eligible by the Board may proceed directly to the next step.

1. All applicants must register online with NCEES by the registration deadline. This deadline is strictly enforced; **NO EXCEPTIONS. Only Board-approved applicants proceed to the next step.**

2. Shortly after registration is completed with NCEES, applicants will receive an email from PCS with a link to schedule and pay PCS for the exam. If you do not receive an email in your Inbox, please check your Spam or Junk folder before emailing your PCS coordinator for the link. Exams must be scheduled and paid for by the scheduling deadline.

SPECIAL ACCOMMODATIONS

In accordance with the provisions of the Americans with Disabilities Act (ADA), examination administration modifications are available for candidates who qualify. Also, candidates who are members of religious faiths that cannot take the examination on the designated date are permitted to take the examination on the Monday, following the national examination date. Please go to the NCEES web site (www.ncees.org) to read complete information as to the application procedures for special accommodations.

**All requests and documentation are due by the NCEES examination registration deadline. Please visit www.ncees.org for complete instructions*

NEW JERSEY LAW EXAMINATION

The New Jersey Law Examination is an examination that all candidates must pass prior to receiving a certificate or license in the state of New Jersey. The examination content is taken from the New Jersey Statutes, Rules, and Regulations which can be viewed at http://www.njconsumeraffairs.gov/laws/engineers_law.pdf http://www.njconsumeraffairs.gov/laws/pe_and_ls_regulations.pdf http://www.njconsumeraffairs.gov/pels/pels_rules.htm

DISCIPLINES AVAILABLE FOR SPRING AND FALL

CHM	Chemical Engineering
CSS	Civil: Construction Civil: Geotechnical Civil: Structural Civil: Transportation Civil: Water Resources/Environmental
ELE	Electrical and Computer Examination Electrical and Electronics Examination Electrical and Power Examination
MEC	Mechanical: HVAC/Refrigeration Mechanical: Systems/Materials Mechanical: Thermal/Fluids Systems
ENV	Environmental Engineering

DISCIPLINE AVAILABLE FOR FALL ADMINISTRATION ONLY

CSE	Control Systems
FPR	Fire Protection
MET	Metallurgical and Materials
M/M	Mining/Mineral Processing
NUC	Nuclear
PET	Petroleum

DISCIPLINES AVAILABLE FOR SPRING ADMINISTRATION ONLY

SDE	Naval Architecture/Marine Engineering
ARC	Architectural Engineering
IND	Industrial Engineering
SOFT	Software Engineering
AGR	Agricultural

State Jurisprudence Examination (JP)
3:30 p.m.–5:30 p.m.
(2-hour open-book examination)

CONTENT OUTLINE FOR STATE SPECIFIC EXAM

- A Project Management (6)
- B Research (4)
- C Measurement Locations (4)
- D Computations Analysis (2)
- E Legal Principles Reconciliation (12)
- F Land Planning Design (2)
- G Monumentation (2)
- H Documentation Land Information Systems (8)

ENGINEERING AND SURVEYING EXAMINATION FEES

ENGINEER EXAMINATION FEES:

Principles & Practice of Engineering	\$ 365
New Jersey Law Examination	\$ 20

SURVEYOR EXAMINATION FEES:

New Jersey State Specific Examination	\$ 60
New Jersey Law Examination	\$ 20

REFUND AND CANCELLATION POLICY

FEES WILL NOT BE REFUNDED OR TRANSFERRED TO FUTURE EXAMINATIONS FOR ANY REASON. **Please do not schedule for the examination if you have not applied to and received approval from the New Jersey State Board, these actions will cause forfeiture of fees.**

EXAMINATION SITES (Candidates choose their site when they register with NCEES).

- **Northern Area of NJ (Newark)**
- **Central Area of NJ (Trenton)**

NOTIFICATION OF EXAMINATION ADMISSION

Approximately two weeks prior to the examination, NCEES will email eligible candidates prompting them to log onto their NCEES account to print their admission materials. The exam authorization will include the date, time, and location of the examination. If the exam authorization cannot be downloaded from the NCEES website, the candidate must contact Professional Credential Services to have it emailed to them at least 7 days prior to their examination(s).

Candidate's taking the New Jersey Law Examination will have their examination materials mailed to them approximately two weeks prior to the NCEES examination dates. Candidate materials will include an examination booklet, answer sheet and envelope to mail items back. PCS must **RECEIVE** your Law Examination booklet and answer sheet by the return deadline of: April 30th for the April examinees
October 31st for the October examinees.

EXAMINATION TIME SCHEDULE

Friday

Principles & Practice of Engineering (PE)

7:40 a.m. – 5:30 p.m. (with 1.25 hour break from 12:00 p.m.–1:15 p.m.)
(8-hour open-book examination)

EXAMINATION RULES AND CONDUCT

Candidates are expected to exhibit proper examination decorum throughout the examination. Candidates will be required to arrive at least thirty minutes prior to the scheduled start time for each examination session. Candidates will not be admitted to the examination after the announcements have been started. Detailed instructions concerning arrival will be included with the admission notice. Candidates are encouraged to visit the National Council for Examiners for Engineering and Surveyors (NCEES) web site (www.ncees.org) for information regarding the examination content and scoring system of the examination. **Please read the NCEES Candidate Agreement and calculator policy.** Both are available on www.ncees.org.

MILITARY ID's

Candidate's that have a U.S. military ID may enter the examination without a signature.

NAME and ADDRESS changes: (all changes must be made prior to NCEES release of admission materials)

Any name or address change must be reported via email njeng@pcshq.com to Professional Credential Services. Include your name as it appears on your application, and copies of any court documents if applicable. Candidates must also notify the NJ Board of changes.

RESULTS

Results will be posted on the NCEES web site for all candidates (with exception of State Specific candidates), approximately 10 to 12 weeks after the examination. State Specific results along with New Jersey Law examination results will be e-mailed to the address in the candidates PCS account. Candidates who do not appear for the examination will not receive a notice and will forfeit the examination fees paid. Please visit our web site, www.pcshq.com, for rescheduling information.

If you were not successful at your examination(s), please visit our web site for rescheduling information. If you would like to have a re-score of your results, please visit www.ncees.org for further instructions.

CONTACT INFORMATION

New Jersey State Board of Professional Engineers & Land Surveyors: (questions related to examination eligibility and certification)

PO Box 45015
Newark, NJ 07101
Phone: 973-504-6460

Professional Credential Services (PCS): (questions related to examination scheduling)

Professional Credential Services/NJ ENG
P.O. Box 198728
Nashville, TN 37219
Toll-free: 877-ENG-EXAM (877-364-3926)
Web: www.pcshq.com
Email: njeng@pcshq.com

PCS staff is available by telephone Monday through Friday between 7:00am and 4:30pm, CST.