



SCHEDULING FORM FOR  
FUNDAMENTALS / PRACTICE  
OF GEOLOGY

FOR OFFICE USE ONLY

DATE RECEIVED

INITIALS

AMOUNT PAID

STATE REGISTRATION BOARD FOR PROFESSIONAL ENGINEERS, LAND SURVEYORS & GEOLOGISTS

Please read this section before continuing. If the State Registration Board for Professional Engineers, Land Surveyors & Geologists has not yet approved you to sit for an examination, do **NOT** complete this form. Follow instructions for First-time candidates posted on [www.pcsdq.com](http://www.pcsdq.com).

**Board approved candidates:** please complete and submit to: **Professional Credential Services/PA GEO Coordinator, P.O. Box 198728, Nashville, TN 37219-8689.** Scheduling form must be typed or printed in BLACK ink. Place a check in the appropriate box below. This scheduling form **must** be received in our office by the deadline date of the desired examination date. Any forms received after the deadline will be returned to the applicant.

Exam Date:  **Spring Examination**  
The deadline for PCS to receive this form is  
January 15<sup>th</sup>.

**Fall Examination**  
The deadline for PCS to receive this form is  
August 15<sup>th</sup>.

Exam Applied for (please check all that apply to you):  FG  PG

1. **NAME** (Please print your name exactly as it appears on your Board Application)

\_\_\_\_\_  
FIRST MIDDLE LAST  
\_\_\_\_\_  
Title (check one)  Mr.  Ms.  Mrs.  Miss  
MAIDEN/PREVIOUS SUFFIX

2. **CONTACT INFORMATION (MAILING ADDRESS):**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
CITY STATE ZIP CODE + 4 FOREIGN POSTAL CODE

3. **TELEPHONE, FAX, AND EMAIL:**

\_\_\_\_\_  
DAYTIME PHONE NUMBER EVENING PHONE NUMBER FAX NUMBER

EMAIL (MANDATORY - Examination Information will be sent via email)

4. **DATE OF BIRTH** \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (MANDATORY) MONTH DAY YEAR  
5. **SOCIAL SECURITY NUMBER** \_\_\_\_ - \_\_\_\_ - \_\_\_\_ (MANDATORY)

5. **EXAMINATION FEES:** Payment must be by certified check or money order made payable to Professional Credential Services/PA GEO and postmarked the deadline. Please record your Social Security Number on the check.

- Fundamentals of Geology (FG) \$250
- Practice of Geology (PG) \$350
- Both Parts FG & PG \$600

6. **PREVIOUS EXAMS.** Please give the date(s) of your last exam(s).

Previous Fundamentals of Geology exam date: \_\_\_\_\_

Previous Practice of Geology exam date: \_\_\_\_\_

**7. SINCE YOU LAST APPLIED**

The following must be answered. If any of these answers is "Yes", attach a full explanation on an 8-1/2" x 11" sheet of paper and submit a certified copy of all relevant court and/or legal documents. Answering "Yes" to any of the following questions will not result in the automatic denial of your application.

- a. Have you ever been convicted of, or pleaded guilty or nolo contendere to, a felony or misdemeanor (other than a minor traffic offenses) in Pennsylvania or any other state?  Yes  No
- b. Are there felony or misdemeanor charges (other than minor traffic offenses) now pending against you in Pennsylvania or any other state?  Yes  No
- c. Have you ever been disciplined (e.g. revocation, suspension, fine, reprimand) by an occupational licensing or certification board or commission in Pennsylvania or any other state?  Yes  No
- d. Have you ever withdrawn an application, had an application denied or refused, or agreed not to reapply for a license, certification or registration in another state, territory or country?  Yes  No

**8. Candidates with Disabilities:** Candidates requiring modifications in the examination administration because of a disability must obtain an official modification form from Professional Credential Services. Candidates must complete and submit this form every time that they apply for the examination and need special modifications. The completed forms must be returned to Professional Credential Services with all required documentation by the application deadline.

**Please check ONLY if you are requesting special accommodations.**

**9. Affidavit - Applicant must read the following paragraph and sign the application form attesting to the following:** I understand that any false statement made is subject to the penalties of Pa. C.S. Section 4904 relating to unsworn falsification to authorities and may result in the suspension or revocation of my license or certificate. I understand that it is my responsibility to provide all of the required information and documentation by the entry deadline. Failure to do so will make me ineligible for this examination. I understand that every attempt will be made to seat me at the test site I have selected. I also understand that site selection cannot be guaranteed and that I will be admitted only to the test site for which I have been scheduled by the Pennsylvania State Registration Board for Professional Engineers, Land Surveyors and Geologists or its authorized representative (Professional Credential Services). I agree that any withdrawal/postponement requests must be made in writing no later than 45 days prior to the examination date. I agree that in the event my examination papers are lost, or if the examination is not held for any reason, any claim I may have will be limited to the examination fee paid by me. I further understand that submission of this form acknowledges that I understand and agree to all provisions contained in this form.

\_\_\_\_\_

Signature of Applicant

\_\_\_\_\_

Date

**Mail this form with proper fee to:**

**Professional Credential Services/PA GEO  
P.O. Box 198728  
Nashville, TN 37219-8689**

**If you have questions, please  
visit our website or contact us:**

**(877) 887-9727**  
[pageo@pcshq.com](mailto:pageo@pcshq.com)  
<http://www.pcshq.com>

**Deliveries from other express services, other than the U.S. Postal Service, cannot be accepted in a post office box. However, if you wish to send your scheduling form and fee by an overnight carrier or express service, send to: 150 Fourth Avenue North, 8<sup>th</sup> Floor, Nashville, TN 37219**