

PENNSYLVANIA ♦ EXAMINATION ♦ INSTRUCTIONS

STATE REGISTRATION BOARD FOR PROFESSIONAL ENGINEERS, LAND SURVEYORS AND GEOLOGISTS

Mailing Address:

Engineer Board
P.O. Box 2649
Harrisburg, PA 17105-2649

Tel: 717.783.7049 Fax: 717.705.5540
E-Mail: st-engineer@pa.gov
Website: www.dos.state.pa.us/eng

Courier Address:

Engineer Board
2601 North Third Street
Harrisburg, PA 17110

PROFESSIONAL GEOLOGIST EXAMINATION

Follow Instructions Below and Submit All Required Documents

Applicant Checklist:

In order to apply for the Professional Geologist examination, there is one (1) application and fee to be submitted directly to the Board office and one (1) scheduling form application and examination fees to be submitted to the testing service.

- ☐ 1. **Application** must be typed OR printed in black ink.
- ☐ 2. DO NOT COMPLETE THIS APPLICATION IF YOU ARE ALREADY LICENSED TO PRACTICE GEOLOGY IN ANOTHER STATE AND HAVE PASSED BOTH SECTIONS OF THE ASBOG EXAMINATION. CALL THE BOARD OFFICE AT THE ABOVE NUMBER OR E-MAIL THE BOARD OFFICE TO REQUEST AN "APPLICATION FOR RECIPROCITY".
- ☐ 3. **Complete pages 1 - 4** of application along with the amplified record.
- ☐ 4. **Education** information indicated on Page 2, Section 4 must be verified with an *original transcript* from your school showing completion of all geology related degrees and courses and the date your degree was conferred. If you have both an undergraduate and graduate degree, an *original transcript* must be submitted for both. The college/university **must mail** the *transcript* directly to the Board office.

Foreign Graduates: If you are a graduate from a school outside the United States, your educational credentials must be evaluated to determine the equivalency of your degree to a degree from an accredited U.S. school. A course-by-course evaluation must be submitted directly to the Board office. Contact: World Education Services, P. O. Box 745, Old Chelsea Station, New York, NY 10011, OR Educational Credential Evaluators, P. O. Box 92970, Milwaukee, WI 53202 OR any professional evaluation service.

All Graduates: If your school did NOT at the time you graduated, grant semester or quarter hours in geological science courses leading to a major in geology, your school must provide you a letter confirming same. The school must submit this letter directly to the Board office.
- ☐ 5. **Amplified Record of Experience** must be completed as per instructions on form. The original completed Amplified Record form must be attached to each of the Reference Information Forms (by work engagement, as appropriate) for dissemination to each individual who was responsible for the supervision of your work experience. The original Amplified Record of Work Experience form and Reference Information forms MUST be received by the Pennsylvania Board office directly from each Reference (as appropriate).
NOTE: The Board **may** grant 1 year of engineering work experience credit for each post-baccalaureate degree earned by applicants for licensure, not to exceed 2 years, provided that ALL of the following requirements are met: 1) The degree MUST be from an engineering program approved by the Board (an institution that offers an ABET-accredited baccalaureate degree in the same discipline); 2) The degree MUST be in the exact same discipline as an earned undergraduate degree (which MUST be from an ABET accredited institution); AND 3) The academic time MAY NOT be concurrent with ANY earned work experience. The Board will NOT make a determination regarding the amount of work experience that may be granted for an earned post-baccalaureate degree until they have received a fully completed application that has been appropriately submitted in accordance with ALL application deadline requirements. (The required amount of experience must have been completed prior to the application deadline.)
- ☐ 6. **References** must be listed on Page 2, Section 5.
References must have personal knowledge of your work experience and collectively must be able to attest to the entire amount of required engineering work experience. References should include your immediate supervisor(s). Applicants must NOT be related to those listed as references. Your completed amplified record must be attached to the "Reference Information Form" for dissemination to each of your supervisors who must complete the forms and return **BOTH** (Amplified Record form AND Reference Information form) **directly to the Pennsylvania Board office**. Forms WILL NOT be accepted with the application. At least three (3) of your five references **must be licensed Professional Engineers**. The other two (2) may be licensed Professional Land Surveyors or Licensed Professional Geologists (OR similarly qualified individuals [as determined by the Board]); however they **must** be able to attest to your engineering work experience, character and qualifications.

**PENNSYLVANIA STATE REGISTRATION BOARD FOR
PROFESSIONAL ENGINEERS, LAND SURVEYORS AND GEOLOGISTS**

<input type="checkbox"/>	7. In completing Section 8, Criminal and Disciplinary Information and you answer "YES" to any question, you must attach a full explanation on an 8-1/2" x 11" sheet of paper <u>and</u> submit a certified copy of all relevant court and/or legal documents. NOTE: Answering "YES" to any of the questions will not result in the automatic denial of your application.
<input type="checkbox"/>	8. Social Security Act Certification: Sign and date SS Certification (Section 9) on page 3 of the application.
<input type="checkbox"/>	9. Sign and date the Certification Statement (Section 11) on page 4 of application.
<input type="checkbox"/>	10. Maintain for your records a copy of your completed application prior to submission.
<input type="checkbox"/>	11. Forward application, and fee of \$50.00 made payable to " Commonwealth of Pennsylvania " to address indicated on the previous instruction page. NOTE: Mail application " Certified-Return Receipt " to be assured it reached its intended destination. The Board staff tries to notify candidates within 4-6 weeks of the application deadline date if there is a problem with the application and within an additional 4 weeks if you've been approved to sit for the examination. It is the responsibility of the applicant to stay in touch with references, colleges/universities, to insure that the appropriate paperwork is being forwarded to the Board office by the application deadline date.
<input type="checkbox"/>	12. Form PA11 (Examination Scheduling Form) must be completed and forwarded to Professional Credential Services (PCS) once you receive approval from the Pennsylvania State Registration Board for Professional Engineers, Land Surveyors and Geologists to sit for the exam(s).

APPLICATION DEADLINES

The Board application and supporting documents. Applications must be POSTMARKED by the deadline indicated below:

November 15 for March Exams

June 15 for October Exams

A postmark is defined as the official mark that the United States Postal Service routinely uses to cancel your postage stamp. Postage meter dates from businesses are not considered a postmark. Courier service packages must clearly indicate the date sent.

Upon approval, Examination Scheduling forms must be received by PCS by the registration deadline. Please contact ASBOG for the most up to date registration deadlines.

**PENNSYLVANIA STATE REGISTRATION BOARD FOR
PROFESSIONAL ENGINEERS, LAND SURVEYORS AND GEOLOGISTS**

REGISTRATION REQUIREMENTS:

An applicant for licensure as a professional geologist shall be of good moral character, meet the following education and experience requirements and pass an examination adopted by the Board.

(1) Graduation from an accredited institution with a major in geology, geophysics, geochemistry or engineering geology, with a minimum of 30 semester or 45 quarter hours in geology, geophysics, geochemistry, engineering geology or their subdivisions; OR completion of 30 semester or 45 quarter hours or an equivalent amount of geological education from institutions which do not grant semester or quarter hours in geological science courses leading to a major in geology, of which at least 24 semester hours or an equivalent amount are in third or fourth year undergraduate courses or graduate courses.

(2) Completion of at least 5 years of professional geological work, which shall include either a minimum of 3 years of professional geological work under the supervision of a licensed professional geologist or a minimum of 5 years in a responsible position in professional geological work. Professional geological work performed prior to February 16, 1993 will be considered if it was performed under the supervision of either a licensed professional geologist or a qualified geologist who was not licensed.

NOTE: "Professional geological work" is defined as the performance of geological service of work, including technical completeness reviews or inspections of unfinalized work product, that requires utilization, application and interpretation of fundamental and practical principles of the geological sciences in the practice of geology. The term does not include routine sampling, laboratory work or geological drafting.

Acceptable experience does NOT include work as a graduate teaching/research assistant or employment as a professor.

Graduate study (in proper field) MAY be credited as professional geological work at one year for a Master's Degree and 1 year for a Doctor's Degree, not exceeding two years. Experience credit is not given if no graduate degree has been received or if the graduate degree is not preceded by a bachelor's degree with a "major" as described in #1 above.

(3) Successful completion of the ASBOG examination (see below).

ASBOG EXAMINATION INFORMATION

The written examination given by the Pennsylvania Board is developed by the National Association of State Boards of Geology (ASBOG) and consists of two 4-hour sections; a Fundamentals of Geology (FG) exam and a Principles and Practice of Geology (PG) exam. Both examinations are "closed-book" and are administered on a single day during the spring and fall of each year. For each exam, the score is determined using a criterion-referenced approach. Passing scores are adjusted (scaled) based on the average difficulty level on each exam. Passing scores always reflect minimum competency. For each exam, a **scaled** score of 70 is the minimum passing score.

For additional information on the examination, please access the following web site:

www.asbog.org

PENNSYLVANIA

EXAMINATION

APPLICATION

STATE REGISTRATION BOARD FOR PROFESSIONAL ENGINEERS, LAND SURVEYORS AND GEOLOGISTS

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APPLICATION

FOR

EXAMINATION

PROFESSIONAL GEOLOGIST

Follow Attached Instructions and Submit All Required Documents

Section 1

Applicant Information. (Must be typed or completed in black ink.)

Show name as you wish it to appear on license and wall certificate:

a) Last Name:																										
b) First Name:													c) Middle:													
d) Social Security #										e) Date of Birth:																
f) Street Address:																										
(Continued)																										
g) City:													State:			Zip:										
h) Daytime Phone #:															Extension:											
i) Internet E-Mail Address:																										
j) Would you like us to communicate with you regarding this application via e-mail?																										
k) Maiden Name (If applicable):																										

Section 2

Board Application Fee - \$50.00

Submit check or money order in the amount of **\$50.00** payable to the
"Commonwealth of Pennsylvania".

Fees are non-transferable and non-refundable.

NOTE: A \$20.00 processing fee will be assessed for any payment returned by your bank, regardless of the reason for non-payment

Section 3

Examination Information

I am applying for the following examination(s): ☐ Fundamentals Of Geology ☐ Principles & Practice of Geology

☐

Spring Exam (Yr) _____

☐

Fall Exam (Yr) _____

Name of Applicant (Print):

Section 4

Education (If additional space is required, submit on a 8 1/2" x 11" sheet of paper)

College, University or Professional School	Address	Dates Attended	Major Course of Study and Degree Awarded	Graduation Date
1.				
2.				
3.				
4.				

Section 5

References (See "Reference Information" on Instruction Page)

List three references - Name, Address, State, Professional License Number and Telephone number

Name	Address	State In Which Licensed	License #	Telephone #
1.				
2.				
3.				

Section 6

Applications previously submitted to this Board.

Engineer-In- Training <input type="checkbox"/>	Professional Engineer <input type="checkbox"/>	Surveyor-In- Training <input type="checkbox"/>	Professional Land Surveyor <input type="checkbox"/>	Professional Geologist <input type="checkbox"/>	None <input type="checkbox"/>
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Section 7

Do You Read ☐ Yes ☐ No
Write ☐ Yes ☐ No
and Speak ☐ Yes ☐ No the English Language?

Name of Applicant (Print):

Section 8

Criminal and Disciplinary Information

The following must be answered. **If any of the answers is "YES", attach a full explanation on an 8-1/2" x 11" sheet of paper and submit a certified copy of all relevant court and/or legal documents.** Answering "YES" to any of the following questions will not result in the automatic denial of your application.

YES

NO

A. Have you been convicted, found guilty or pleaded nolo contendere, or received probation without verdict or accelerated rehabilitative disposition (ARD) as to any felony or misdemeanor, including any drug law violations, or do you have any criminal charges pending and unresolved in any state or jurisdiction? You are not required to disclose any ARD or other criminal matter that has been expunged by order of a court.

B. Are there felony or misdemeanor charges (other than for minor traffic offenses) now pending against you in Pennsylvania or any other state?

C. Have you had disciplinary action instituted or taken against your license in any state or jurisdiction?

☐

Check here if action was taken in PA –
Certified copies NOT required.

D. Have you withdrawn an application for a license, had an application for a license denied or refused, or agreed not to reapply for a license in any state or jurisdiction?

Section 9

Social Security Act Certification

This licensing board is obligated to inform each applicant or licensee from whom it requests a Social Security number on any application or form that disclosing such number is mandatory in order for this licensing board to comply with the requirements of the federal Social Security Act pertaining to child support enforcement, as implemented in the Commonwealth of Pennsylvania at 23 Pa. C.S. § 4304.1(a). In order to enforce domestic support orders, at the request of the Commonwealth's Department of Public Welfare (DPW), this licensing board must provide DPW information prescribed by DPW about the licensee, including the Social Security number.

In the event that this licensing Board takes disciplinary action against an applicant or licensee, this board may disclose their Social Security number if applicant or licensee voluntarily agrees to the disclosure of this information to the appropriate professional association. This organization compiles information about individual applicants and licensees and transmits that information to other licensing boards in order to coordinate licensure and disciplinary activities between the individual states. If you do not voluntarily provide your Social Security number for this purpose, information about you will still be transmitted to this organization should this licensing board discipline you, but that information will not include your Social Security number.

I certify that I have read the above statement, understand the full intent and I do give this licensing board permission to report my Social Security number to the appropriate professional association or licensing board.

Signature of Applicant:

Date:

Name of Applicant (Print):

Section 10 Code of Ethics

I hereby subscribe to and agree to abide by the following Code of Ethics: (your signature below indicates affirmation of this code).

It shall be considered unprofessional and inconsistent with honorable and dignified bearing for any professional engineer, professional land surveyor or professional geologist:

1. To act for his client or employer in professional matters otherwise than as a faithful agent or trustee, or to accept any remuneration other than his stated recompense for services rendered.
2. To attempt to injure falsely or maliciously, directly or indirectly, the professional reputation, prospects or business of anyone.
3. To attempt to supplant another engineer, land surveyor, or geologist after definite steps have been taken toward his employment.
4. To compete with another engineer, land surveyor or geologist for employment by the use of unethical practices.
5. To review the work of another engineer, land surveyor or geologist for the same client, except with the knowledge of such engineer, land surveyor or geologist, or unless the connection of such engineer, land surveyor or geologist with the work has terminated.
6. To attempt to obtain or render technical services or assistance without fair and just compensation commensurate with the services rendered: Provided, however, the donation of such services to a civic, charitable, religious or eleemosynary organization shall not be deemed a violation.
7. To advertise in self-laudatory language, or in any other manner, derogatory to the dignity of the profession.
8. To attempt to practice in any field of engineering, land surveying or geology in which the registrant is not proficient.
9. To use or permit the use of his professional seal on work over which he was not in responsible charge.
10. To aid or abet any person in the practice of engineering, land surveying or geology not in accordance with the provisions of this act or prior laws.

Section 11 Certification Statement

By signing below, I verify that this form is in the original format as supplied by the Department of State and has not been altered or otherwise modified in any way. I am aware of the criminal penalties for tampering with public records or information pursuant to 18 Pa. C.S. §4911.

Additionally, I certify that the statements in this application are true and correct to the best of my knowledge, information and belief, and that I am of good moral character. I understand that any false statement made is subject to the penalties of 18 Pa. C.S. §4904 relating to unsworn falsification to authorities and may result in the suspension or revocation of my license or certificate.

Signature of Applicant:

Date:

(Duplicate this blank page to provide sufficient extra pages to adequately document your experience. ONLY information presented on this form will be considered.)

Employment Number (1, 2, 3, etc.)	List NAME & ADDRESS of Supervising Official thoroughly familiar with each employment. (If licensed, indicate "PG" after name.)	Dates of Geological Employment (All time frames must be accounted for and include the <u>month and year</u> . Do NOT use "Present" as your end date.)		PREPARATION INSTRUCTIONS – READ & FOLLOW DIRECTIONS CAREFULLY 1. Applicants must show at least 3 years of supervised experience and 2 years of experience in a responsible position in geological work OR 5 years of experience in a responsible position in geological work OR 5 years of experience prior to 12/16/92 under the supervision of a licensed professional geologist or a similarly qualified geologist.. 2. List employers in <u>chronological order</u> with the oldest employment shown as Number 1. 3. Show name and address of each employer and the title of your position. 4. For each employer describe in <u>detail</u> the work you performed and your specific role(s). Applicants with insufficient information will be requested to revise and resubmit the forms. 5. DO NOT INCLUDE POST-BACCALAUREATE DEGREE INFORMATION ON THIS FORM 6. <u>Each page</u> of the record MUST include your PRINTED NAME and DATE as well as all other requested information. Your signature is required on the LAST page of each engagement, along with the totaled experience for that engagement. 7. List Work Experience section in the following format: (a) Title of Position (b) Name and Address of Employer (c) Description of Work – Must be accurate, detailed, all-inclusive and indicate character of work and degree of responsibility.	# of Years & Months Areas of Experience Must equal length of time employed			
		From Mo/Yr	To Mo/Yr		Yrs	Mos	Yrs	Mos
	Supervisor's Name: Supervisor's Address:			Geological Work Experience Description: Work Experience MUST be listed in a yearly format <u>with no more than one year of experience per page</u> ; however, you may use <u>more than one page for a single year of work experience</u> ; there is no maximum number of pages allowed.				
Print Name (EACH PAGE):				Signature (Last Page Of Each Engagement):	Date(EACH PAGE):	EXPERIENCE (TIME) GAINED WHILE EMPLOYED → (Total Experience on LAST PAGE OF EACH ENGAGEMENT)		

Once complete forward the applicable pages of the amplified record to the appropriate individuals providing a reference on your behalf.



Commonwealth Of Pennsylvania
Department Of State
Bureau of Professional and Occupational Affairs
State Registration Board for Professional Engineers, Land Surveyors and Geologists
P. O. Box 2649
Harrisburg, PA 17105-2649

Amplified Record of Geological Work Experience Requirements

To assist the Board with providing the most appropriate evaluation of your geological work experience, you must submit an “Amplified Record of Engineering Work Experience” form (amplified record), which has been **completed in its entirety** (names, addresses, complete employment dates- *NOT to “present”* etc...) and provides the Board with specific, thorough and detailed descriptions of your progressive professional experience in geology work that you obtained under the supervision of a licensed professional geologist (or similarly qualified geologist of a grade or character to fit him to assume responsible charge of the work involved in the practice of geology).

The new amplified record should clearly describe the five (5) or more years of professional geological work that you personally performed; including at least 3 years of professional geological work under the supervision of a licensed professional geologist and 2 years of geological experience in a responsible position in geological work or a minimum of 5 years in a responsible position in professional geological work or a minimum of 5 years of experience prior to 12/16/92 under the supervisor of a licensed PG or similarly qualified geologist. The amplified record should delineate your specific role in any geological activity; provide an overall description of the nature of geologic work you personally performed and specifically indicate how your geological skills and responsibilities have increased during your years of experience.

Your amplified record should demonstrate conclusively the application of the principles of geology, geophysics, geochemistry, engineering geology or their subdivisions to the actual practice of geology. Routine sampling, laboratory work and geological drafting are not professional geological work and will not be credited as acceptable experience. Likewise, work not requiring the input or participation of a professional geologist, or work that does not require the application of the principles of geology will not be credited as acceptable experience. Please note that the only work experience considered during any subsequent application review is the experience information provided on the most recent amplified record. A blank “Amplified Record of Work Experience” form can be found under the “Board forms” section of the “licensure information” page of the Board’s website (www.dos.state.pa.us/eng).

Additionally, please note that you should provide no more than one year of work experience per page of the amplified record; however, you may use as many pages as necessary to accurately describe each year of experience.

01 2013 REFERENCE INFORMATION FORM CHECKLIST

A. Applicant Check List:

1. Please review all Reference requirements in the Board's Regulations (§37.32 for Engineers, §37.37 for Geologists and §37.48 for Surveyors).

Applicants for the **PE exams, licensure**, or the **FE exam (based upon work experience)** must have at least 3 licensed Professional Engineers as references; however, **all work experience must be supported by a Reference Information Form submitted by the licensed professional engineer who supervised the work experience.**

Applicants for the **PS &/or PLS exams, licensure**, or the **FS exam (based upon work experience)** must have at least 3 licensed Professional Land Surveyors as references, the other 2 may be licensed professional engineers; however, **all work experience must be supported by a Reference Information Form submitted by the licensed professional land surveyor who supervised the work experience.**

Applicants for the **FG &/or PG exams or licensure** must provide references from 3 licensed Professional Geologists or unlicensed geologists who are qualified to evaluate the training and experience; however, **all work experience must be supported by a Reference Information Form submitted by the licensed professional geologist who supervised the work experience**

Applicant MAY NOT be related to **any** reference. References MUST have *personal knowledge of your experience* and collectively be able to attest to the entire amount of required experience.

Attach this checklist AND the corresponding pages of your original completed AMPLIFIED RECORD (signed on the last page of each engagement) to each Reference Form provided to your references.

Reference Information Forms submitted by the applicant with the application will be REJECTED.

- ☐ 1. Fill in your name and address at the top of the Reference Information Form.
- ☐ 2. Write in what you are applying for i.e. FE, PE, FS, PS &/or PLS, FG &/or PG Exam(s), Type of licensure (if you have already passed ALL required exams).

B. Reference Check List:

The applicant is required to furnish evidence of qualification for registration for the category checked below. You are asked to attest to the applicant's character, ability, reputation and professional skills and attainments. Be assured that the Board will hold all information strictly confidential.

- ☐ 1. Provide a response for all questions on the Reference Information Form. Forms without all questions answered (and explanations provided, as necessary) will be REJECTED.
- ☐ 2. Sign and date at the bottom of Page 2.
- ☐ 3. References without a professional license must attach a copy of their resume to this form before mailing.
- ☐ 4. *** **Return the original completed Reference Information Form AND the entire original Amplified Record of Work Experience form, in a sealed envelope bearing your signature across the seal, to the appropriate location (as noted below):**

For FE/PE Exam Applicants, mail directly to: PCS, PO Box 198728, Nashville TN 37219

For all other applicants (Geologists (FG, PG), Surveyor (FS, PS, PLS Exam) or Non-Examination Engineer), mail directly to Engineer Board, PO Box 2649, Harrisburg, PA 17105

The fully completed Reference Information Form AND Amplified Record of Work Experience form MUST be returned directly to the appropriate office from the reference, as noted in item 4 (above).

DO NOT RETURN THE REFERENCE INFORMATION FORM OR THE AMPLIFIED RECORD OF WORK EXPERIENCE FORM TO THE APPLICANT

REFERENCE INFORMATION FORM

Applicant's Name:					Applying for:																		
Address:					City:		State:		Zip:														
<u>ALL OF THE FOLLOWING MUST BE COMPLETED BY THE REFERENCE:</u> Must be typed or completed in black ink – If ALL Information is not provided, the form is not considered complete																							
1. Name:		LAST				FIRST				MI													
2. Address:		Street																					
		City				State				Zip													
3. Business Phone (8 AM - 5 PM):						-				-				Ext.:									
4. E-Mail Address:																							
5. What is your present business or profession:																							
6. If in individual practice, please indicate nature of such practice.																							
7. What is your area of expertise (discipline)?																							
8. Are you a Licensed <input type="checkbox"/> Engineer <input type="checkbox"/> Surveyor <input type="checkbox"/> Geologist? <input type="checkbox"/> None If "none", you must submit a detailed resume or curriculum vitae.										License #													
										State:				Exp. Date									
9. How long have you known the applicant?					From					to					inclusive.								
					Do not use "present"																		
10. Did/Do you provide direct supervision over the applicants work?						<input type="checkbox"/> Yes <input type="checkbox"/> No If "No", provide a detailed explanation below (use a separate page if necessary):																	
11. Did/Do you have review and approval authority over the applicants work?										<input type="checkbox"/> Yes <input type="checkbox"/> No If "No", provide a detailed explanation below (use a separate page if necessary):													
12. Are you in any way related to applicant?					<input type="checkbox"/> Yes <input type="checkbox"/> No																		
13. Do you know of anything reflecting adversely on the integrity, morals or general good character of the applicant?					<input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", provide a detailed explanation below (use a separate page if necessary)																		
14. Does the applicant read, write, and speak the English language intelligibly?										<input type="checkbox"/> Yes <input type="checkbox"/> No													

15. Was the applicant assigned tasks and duties with increasing responsibility?	<input type="checkbox"/> Yes <input type="checkbox"/> No If "No" , provide a detailed explanation below (use a separate page if necessary):
16. Is applicant's experience of a grade or character to allow applicant to assume sole responsible charge of the work involved in the practice of the profession?	<input type="checkbox"/> Yes <input type="checkbox"/> No If "No" , provide a detailed explanation below (use a separate page if necessary)
17. Were the tasks and/or duties noted on the Amplified Record completed specifically by the applicant?	<input type="checkbox"/> Yes <input type="checkbox"/> No If "No" , provide a detailed explanation below (use a separate page if necessary):
18. Do you recommend the applicant for certification or licensure?	<input type="checkbox"/> Yes <input type="checkbox"/> No If "No" , provide a detailed explanation below (use a separate page if necessary):
19. Focusing on the applicant's ability to utilize the principles and practice of their profession, provide a description of what you think are the applicant's qualifications. (use a separate page if necessary)	
20. Does the applicant consistently demonstrate a professional attitude in his/her work?	<input type="checkbox"/> Yes <input type="checkbox"/> No If "No" , provide a detailed explanation (use a separate page if necessary):
<p>I _____ certify to the accuracy of the above statements Print your name</p> <p>Signature: _____ Date: _____</p>	

VERIFICATION OF EXAMINATION / REGISTRATION

Pennsylvania State Registration Board for Professional Engineers, Land Surveyors and Geologists

Mailing Address:

Engineer Board
P. O. Box 2649
Harrisburg PA 17105

Courier Address:

Engineer Board
2601 N 3rd St
Harrisburg PA 17110

This form WILL NOT be accepted electronically OR from the applicant.

INSTRUCTIONS

It is the responsibility of the applicant to request the necessary verification(s) from **every State Board and/or Licensing Jurisdiction** you have ever *passed a certification and/or licensure examination in* **or** *have ever been granted certification or licensure* (regardless of the current status).

After completion, this form must be **mailed** to the PA Board **directly from the Verifying State or Jurisdiction**.

(You may duplicate this form as much as necessary.)
DO NOT provide the verifying Board an envelope with **YOUR** return address **OR** business letterhead/return address.

THIS PORTION TO BE COMPLETED BY APPLICANT

TO: (State Board Completing Form)

(Name of Applicant)

(Street Address)

(City)

(State)

(Zip)

(Social Security Number)

(Date of Birth)

THIS PORTION TO BE COMPLETED BY STATE BOARD

I. The above named person was certified or registered as:

- ☐ Engineer-in-Training
☐ Professional Engineer
☐ Surveyor-in-Training
☐ Prof. Land Surveyor

Certificate Number

Date Issued

Valid Until

II. Disciplinary Actions: ☐ Yes ☐ No

If "Yes", please provide certified copies of action

III. Basis of Registration:

Written Examination

- ☐ Fund. Of Engineering (EIT)
☐ Princ. & Pract. of Engineering (PE)
☐ Fund. Of Land Surveying (SIT)
☐ Princ. & Pract. Of Land Surveying (PLS)

Other Specify: _____

of
Hrs.

Results
(P/F/Score)

NCEES Exam
(Yes/No)

n Date

☐ **Oral Examination** _____ hrs. PE _____ hrs. LS Date: _____

☐ **Comity with:** (1) _____ (2) _____

☐ **Education and Experience:** If licensed with less than 8 years of experience including graduation from ABET engineering curriculum, please check here ☐ and attach a detailed written description of qualifications and basis for licensure.

Signature and Title: _____

Board: _____ **Date:** _____

(Board Seal)