

## How to Create an Account:

1. Open Google Chrome **\*\*\*IF YOU DO NOT HAVE GOOGLE CHROME, SEE FAQ PAGE FOR INSTRUCTIONS ON HOW TO DOWNLOAD GOOGLE CHROME\*\*\***
2. Type [www.pcshq.com](http://www.pcshq.com) into your URL bar
3. On PCS's homepage, click on the large box:



4. Next, click the option:

[Health Professions](#)

5. Next, click the option:

 [Massachusetts](#)

6. On the next page, click the option:

[Nursing](#)

7. On the next page, click one of the following options appropriate for you:

[Massachusetts Practical Nurse \(PN\) Licensure Applicants](#)

[Massachusetts Registered Nurse \(RN\) Licensure Applicants](#)

[Massachusetts Advanced Practice Registered Nurse \(APRN\) Authorization Applicants](#)

**\*\*\*For this example, I am going to select Massachusetts Practical Nurse (PN) Licensure Applicants\*\*\***

8. On the next page, click the option:

[CREATE AN ACCOUNT \(if this is your first time\)](#)

9. On the next page, fill out the following with your information:

|                        |   |
|------------------------|---|
| E-Mail Address         | <input type="text"/>                      |
| First Name             | <input type="text"/>                      |
| Last Name              | <input type="text"/>                      |
| Birth Date (m/d/yyyy)  | <input type="text"/> <input type="text"/> |
| Social Security Number | <input type="text"/>                      |

Please enter the REcaptcha information below



Create Account

10. After you have filled out your information, the following screen will pop up:

## New Professional Credential Services Account

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An E-Mail will be sent to \_\_\_\_\_ with activation information within the next fifteen minutes.

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Thank you for creating a new account. You will receive an e-mail containing login information to access your personal Home Page.

I have whited out my e-mail address for security purposes.

11. As the screenshot above says, you will receive an e-mail from PCS within 15 minutes and follow the instructions provided in the email to complete the setup of your account.